



FRESHWATER PARISH COUNCIL
Parish Office 01983 752000

**MINUTES OF A MEETING OF THE FRESHWATER PARISH COUNCIL HELD ON
TUESDAY 1st AUGUST AT 7.24 PM IN THE COUNCIL CHAMBER, MEMORIAL
HALL, FRESHWATER**

PRESENT: Councillors: G Kennett (Chair), A Bamford, C Bray, E Cox, B Hinton MBE, B Hobbs, D James, C Jarman, J Medland.

Members of the public: 2 including Cllr Peter Spink.

Clerk: H Rowell

Adam Tucker gave a presentation of the work of the Community Connector in the West Wight.

- 1. APOLOGIES:**
Councillors D Hicklin, E Roberts and N Thomas.
- 2. TO AGREE THE MINUTES OF THE FRESHWATER PARISH COUNCIL MEETING HELD ON THE 4th JULY 2023.**
The minutes of the meeting held on 4th July (having been circulated) were agreed (EC/CJ).
- 3. TO INVITE COUNCILLORS TO DECLARE AN INTEREST IN MATTERS ON THE AGENDA.**
Cllr Hinton declared a non-pecuniary interest in the site of the Lady of Shallot as Chair of Dimbola.
Cllr James declared a non-pecuniary interest in item 15 having done some work with the Parochial Council.
- 4. TO RECEIVE QUESTIONS ON THE AGENDA FROM MEMBERS OF THE PUBLIC (UP TO 15 MINUTES).**
None.
- 5. TO ACCEPT WRITTEN REPORTS FROM FRESHWATER WARD COUNCILLORS.**
Reports received see Appendix 1.

6. CLERK'S REPORT (CIRCULATED TO COUNCILLORS).

MUGA

I have met with Patch Computers to discuss the CCTV requirements for the MUGA and the replacement of the Electric Box. If the quote is agreed, then work can commence within 7 days. I have been in contact with Basketball Isle of Wight to keep them updated.

War Memorial

Arrangements have been put in place to have the War Memorial at All Saints Church cleaned as it is Freshwater's turn to host Remembrance Day activities this year.

Play Park Survey

A survey has taken place at Freshwater and Yarmouth School about the Play Equipment. 54 forms were returned from children aged between 5 and 11 years. The responses showed overwhelming support to have the seesaw replaced and the favourite piece of equipment was the zip wire. Comments from parents included more seating areas, toilets and a drinking water filling station.

Councillor Vacancies

The co-option advertisement for the vacancy has attracted interest but unfortunately the person was unable to attend this Parish Meeting, so I have invited him to the September Meeting. A second vacancy has arisen with the resignation of Kerry Fosbury. So a notice asking residents if they would like an election in Colwell Ward will be posted soon.

7. CORRESPONDENCE.

Noted.

8. TO AGREE ACCOUNTS FOR PAYMENT - LIST CIRCULATED TO COUNCILLORS FOR INFORMATION.

Payments for July were not available and will be presented at the next Planning Meeting on the 15th August 2023.

9. SKATE PARK REPAIRS UPDATE – CLLR BAMFORD.

The Facilities Officer is assessing the work that needs doing to enable the old Skate Park to be re-opened and materials required within the £2000 budget will be ordered.

10. COMMITTEE TERMS OF REFERENCE – CLLR COX

It is generally accepted by Councillors that all committees require a Terms of Reference to ensure that each committee operates within the Council's Standing Orders and behaves in an open and transparent way. The Council is a corporate body and as such these documents are important to ensure that all officers, councillors and the public are able to participate with these committees in full confidence of each committee's responsibilities and with full understanding of their individual aims and parameters. It falls to each committee to either

create or amend the TOR for their committee during their tenure. The committee should bring the document to the Full Council for ratification. These documents should be reviewed annually at the Council's Annual Meeting or following the creation of the group at the next Full Council Meeting.

The Chair of each committee having attained that office should accept the responsibility to ensure that the TOR is in place and up to date. This will aid the Chair to properly manage the committee under their leadership.

There is no value in having committees who do not meet. Committees who do meet are required to have a TOR in place as soon as possible following their creation. Without a TOR or a TOR which is regularly reviewed we leave officers unclear of their duties, or in the dark over the views of Councillors. To ensure the smooth running and professional management of the Council I again request that committee Chairs ensure that the TOR for their committee is available for ratification at the next interim or Full Council meeting.

Finally, I offer my assistance to committees for the formation or review of their TORs.

In conclusion my proposal is as follows:

I propose that all committees through their chairs present their TORs to the Council at the next interim or full council meeting, whichever the Full Council considers most appropriate. It was agreed to bring a list of all Committees and Terms of Reference to the next Full Council Meeting.

11. GATE LANE TOILETS REBUILD REPORT – CLLR HOBBS

A meeting was held on the 28th July 2023 with Stonehams Construction to discuss the snagging list of things that need attention. A plan of action was agreed to get everything addressed as soon as possible. Thanks was expressed to the Toilets Committee for bringing the project to a conclusion.

12. ELECT A VICE CHAIR FOR THE PLANNING COMMITTEE

Cllr Emma Cox was elected unanimously as the Vice Chair for the Planning Committee.

13. TREE REPORT – CLLR BRAY

Approval for the following was agreed:

The removal of 3 -4 dead elms on the corner of the allotments and the tidying up of goat willows at Marsh Close Pond to be tidied up following a request from residents, and the felling of a diseased horse chestnut at Moa Place.

14. STROUD COPPICE – CLLR BRAY

A planning application has been submitted in respect of a trees in Stroud Coppice without consultation with the Parish Council. The application no is 23/01224/TW. To write to the Planning Authority about the application and discuss the application at the next planning meeting.

15. ASSET OF COMMUNITY VALUE – CLLR COX

It was proposed to investigate the possibility of listing Freshwater Parish Hall in Victoria Road Freshwater as an asset of community value. Cllr Cox asked for permission to investigate the possibility of Freshwater Parish Hall becoming a registered asset of community value and to bring the results of the investigation and any necessary paperwork back to Full Council for their consideration.

4 councillors voted in favour with 5 abstentions.

16. TO APPROVE AND ADOPT THE CCTV POLICY

The CCTV Policy was approved and adopted.

17. TO APPROVE THE QUOTE FOR CCTV AT THE MUGA

The quote for the CCTV including replacing the electric box, was approved.

18. TO CONSIDER THE PROPOSAL FOR THE YOUTH SHELTER

It was agreed to ask Shalfleet School and other interested parties to see if they would like the shelter, and if no one is interested then it is removed anyway. 5 votes in favour, 2 votes against and one abstention.

19. TO CONSIDER APPROVAL OF THE DRAFT PLANNING AND LISTED BUILDING CONSENT APPLICATION FOR THE LADY OF SHALLOT SCULPTURE – CLLR JAMES.

It was agreed to progress the application with one abstention.

20. TO AGREE PROPOSED FUTURE AGENDA ITEMS FROM COUNCILLORS.

- To discuss whether or not to hold future meetings in August.
- To propose a Toilet Working Group to review the learning from the project.
- Potential future use of the phone box.
- Update from the owners of the Albion Hotel and invite them to a Parish Meeting.
- The textile bins in Moa Place Car Park.

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

21. STAFFING COMMITTEE REPORT

It was ratified following recommendation from the Staffing Committee to conduct a staffing review through the LCC (the commercial arm of the SLCC (Society of Local Council Clerks)).

The meeting closed at 9.23pm.