



FRESHWATER PARISH COUNCIL
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Draft

**MINUTES OF A MEETING OF THE FRESHWATER PARISH COUNCIL LAND
MANAGEMENT AND ASSETS COMMITTEE HELD ON TUESDAY 3rd
SEPTEMBER 2024 AT 6.300 PM IN THE COUNCIL CHAMBER, MEMORIAL
HALL, FRESHWATER.**

PRESENT: Councillors: E Cox (Chair), A Bamford, B Hobbs, D James, and F Turan.

Members of the public: none

Clerk: H Rowell

1. APOLOGIES:

Councillor K Sloan-Murphy.

**2. TO INVITE CLLRS TO DECLARE ANY INTEREST THEY MIGHT HAVE IN THE
MATTERS ON THE AGENDA.**

None

**3. INVITE MEMBERS OF THE PUBLIC TO SPEAK ON ANY MATTERS ON THE
AGENDA AT THE CHAIR'S DISCRETION.**

None

4. TO ELECT A VICE CHAIR.

Cllr James was elected as Vice- Chair.

**5. TO AGREE THE TERMS OF REFERENCE FOR THE COMMITTEE (CIRCULATED
TO COUNCILLORS).**

The Terms of Reference were agreed with some minor changes and will be ratified at the next Full Council Meeting.

**6. TO REVIEW THE PROJECT FUNDING PROPOSED FOR THIS COMMITTEE FOR
2025/26**

A project funding pot has been included in next year's draft budget, and it was proposed to consider replacing/renovating the adult gym equipment as a project for next year.

7. LAND MANAGEMENT PLAN PROPOSAL

It was agreed to develop a plan for all land areas and assets for management and maintenance purposes. This plan will be cross referenced against the asset register. It was noted that a full review is required for the Colwell Bouys Project.

8. SKATE PARK UPDATE REPORT

It was agreed that more training is required for staff to enable funding bids to be made on behalf of the Council. It was recommended that the Clerk and another additional member of staff have training for this. The Officers are continuing the work to meet the conditions of the Planning Approval.

9. TO CONSIDER THE OPTIONS FOR THE GROUNDS MAINTENANCE CONTRACTS

It was recommended that the current 3 year contract is extended for one year (there is provision within the contract to do this). The contractor will be contacted and asked to provide a quotation for a further year.

10. TO AGREE THE FEES FOR THE ALLOTMENTS FOR 2025.

It was agreed to recommend to Full Council the following annual prices for 2025:

Quarter Plot – from £12.50 - £14.00

Half Plot – from £25.00 - £28.00

Full Plot – from £50.00 - £56.00

The Grazing Field – from £350.00 - £375.00.

It was agreed to recommend that the income from the Allotments is ring-fenced for associated expenditure, including on-going maintenance and utilities.

11. TO CONSIDER REQUEST FROM NORTON GREEN RESIDENTS TO PLANT TREES.

It was agreed that Cllrs Cox and Turan would make themselves available with an officer to attend an onsite meeting with the residents.

12. TO AGREE PROPOSAL FOR CLEANING CONTRACT TENDER

It was recommended to cancel the current cleaning contract for the library and go out to tender for a cleaning contract for the public toilets and the library. The tender will have the option to bid for part or all of the contract.

13. TO CONSIDER THE OPTIONS FOR THE MUGA LIGHTS

Cllr James has found an alternative supplier who take into consideration dark skies. The Clerk will contact them and request a quote.

14. TO AGREE THE TREE AND MEMORIAL BENCH POLICY

This was deferred to enable Cllrs to consider the previous audit on the benches and related policies.

15. TO AGREE DATES FOR FUTURE MEETINGS

It was agreed that the Committee will meet monthly after the alternate Planning Meetings on the 3rd Tuesday of the month until the elections in May 2025.