



DRAFT
FRESHWATER PARISH COUNCIL
Parish Office 01983 752000

**MINUTES OF A MEETING OF THE FINANCE AND GOVERNANCE COMMITTEE OF
FRESHWATER PARISH COUNCIL HELD IN THE COUNCIL CHAMBER AT THE
MEMORIAL HALL, FRESHWATER ON TUESDAY 18th JUNE 2024 AT 6.00 PM**

PRESENT: Councillors: N Thomas (Chair), A Bamford, C Bray, and D James.

Members of the public: 0. Councillors E Cox, B Hobbs, G Kennett, F Turan and B Hinton MBE in attendance.

Clerk: H Rowell
P Blackley FPC Finance Officer in attendance

1. APOLOGIES

None

ABSENT

Cllr C Jarman

**2. TO AGREE THE MINUTES OF THE FINANCE AND GOVERNANCE MEETING
HELD ON 20th FEBRUARY 2024.**

The Minutes of the meeting on 20th February 2024 (having been circulated) were approved. (CB/DJ).

**3. TO REVIEW THE FINANCE AND GOVERNANCE COMMITTEE TERMS OF
REFERENCE (ATTACHED FOR CLLRS).**

The Terms of Reference were agreed (DJ/CB) with one amendment that meetings would be held after Planning Meetings when there isn't a Full Council Meeting. As the Committee are responsible for the asset register it was proposed (DJ) that to enable the audit to be completed that an updated asset register is completed as a matter of urgency, that the current contractor is given a deadline of the 30th June to complete the asset valuation.

4. TO REVIEW AND DISCUSS THE GRANT AWARD MATRIX.

A couple of amendments were proposed, and Cllrs were requested to send suggested amendments to the Chair for further review at the next meeting. It was agreed to accept it as a working document.

**5. TO REVIEW AND DISCUSS GRANT APPLICATION EVALUATION PROCESS
(ATTACHED FOR CLLRS).**

It was agreed to accept the evaluation process with some minor amendments, including requesting that if the funding hadn't been used within 6 months that it is returned to the Parish Council. (DJ/CB).

6. GRANT AWARDING PROPOSAL

It was agreed to accept the proposal with the following amendment: that if there is any excess funding left at the end of the quarter, it will remain in the grant pot until the end of the financial year, and if not allocated will return to reserves. (DJ/CB).

7. MOA PLACE TOILETS AND DISABILITY ACCESS

It was agreed to speak to West Wight Sports and Community Centre to ask if a sign can be placed at the toilets advising that people who need a Changing Places Facility or cannot access the disabled toilet are redirect to the West Wight Sports and Community Centre and/or Gate Lane Toilets. (DJ/CB)

Meeting closed at 6.39pm.