

Freshwater Parish Council
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All Members are summoned to attend a meeting of FULL COUNCIL held on TUESDAY, 4th NOVEMBER 2025, in the Council Chamber, Memorial Hall, Freshwater commencing after the Planning Committee Meeting at 6.30pm for the purpose of transacting the business set out within the agenda below.

PUBLIC QUESTIONS

Prior to the Council meeting commencing there will be a public forum of up to 15 minutes, if necessary, when there will be an opportunity for members of the public to ask questions of the Parish Council regarding matters on the agenda.

AGENDA

1. APOLOGIES

To receive any apologies for absence.

2. DECLARATIONS OF INTERESTS

To receive any declarations of pecuniary or non-pecuniary (personal) interests relating to items on the agenda.

3. REQUESTS FOR DISPENSATIONS

To receive and consider granting any written requests from Members for dispensations in respect of disclosable pecuniary interests.

4. MINUTES

To agree the minutes of the Freshwater Parish Council meeting held on 7th October 2025 ([PAPER A](#)).

5. WARD COUNCILLOR REPORT

To receive a written update from Ward Councillors. (To follow)

6. OFFICER REPORTS

- i. To receive a written update from the Clerk ([PAPER B](#)).

7. CHAIRS REPORT

To receive a report from the Chair, Cllr Frances Turan ([PAPER C](#)).

8. CORRESPONDENCE

None received.

9. TO NOTE THE COUNCILLOR CODE OF CONDUCT ([PAPER D](#))

10. FINANCE

- i. To review and approve the payments list (**PAPER E1 – To Follow**).
- ii. To note the approved minutes from the Finance Committee meeting held on 15th July 2025 ([PAPER E2](#))
- iii. To review the request to purchase officer mobile phones ([PAPER E3](#))

- iv. To note the recommendation to approve the bank reconciliations for the quarter ending 30th September 2025 ([PAPER E4](#))
- v. To approve a recommendation from the Finance Committee to award an in-budget grant totalling £1,927 to PPC All Saints ([PAPER E5](#))
- vi. To receive the quarter two budget monitor and year end forecast as recommend to full council by the Finance Committee ([PAPER E6](#))

11. AUDIT

- i. To receive and agree the actions rising from the conclusion of the external audit for the year ended 2024-25 which are as follows ([PAPER F](#)):
When minuting the appointment of the internal auditor, the council should record that they have considered the independence of the appointed auditor on an annual basis
- ii. To approve the recommendation from the Finance Committee to appoint a new internal auditor, Mulberry Local Authority Services, for the financial year 2025/26. Mulberry Local Authority Services are fully independent of Freshwater Parish Council and are competent to undertake the works as detailed in their quote documents. ([PAPER F1](#))

12. FREEDOM OF FRESHWATER PARISH REQUEST.

Update from Councillors on the attached request for the Freedom of the Freshwater Parish. ([PAPER G](#))

13. TO REVIEW AND APPROVE THE SAFEGUARDING POLICY

This policy is required by many grant awarding bodies and would enable the Parish Council to apply for more grants for projects such as the Skate Park. ([PAPER H](#))

14. UPDATE FROM THE CHRISTMAS WORKING PARTY

15. UPDATE FROM THE SKATE PARK WORKING PARTY.

16. REVIEW AND DISCUSS THE FRESHWATER FLOOD PLAN.

Document produced by Councillor Cameron for discussion. Document to follow in a separate email.

17. COUNCILLOR HARMONISATION

To agree a proposal by Councillor Pakel for an externally facilitated workshop followed by lunch to help councillors:

- Get to know each other as people with individual preferences, as community members, and as decision makers
- Learn to appreciate each other's strengths and embrace each other's idiosyncrasies
- Share personal stories informing our choices and preferences

Proposal for budget to fund the event to include room hire, lunch and a facilitator. Cost expected to be between £600 to £900 depending on how many councillors attend.

18. ANNUAL MEETING MINUTES

To approve the minutes for the annual meeting that took place on 20th May 2025. ([PAPER I](#))

19. TO NOTE THE APPOINTMENTS MADE TO COMMITTEES AND SUB COMMITTEES MADE AT THE FULL COUNCIL MEETING ON 20TH MAY 2025 AND UPDATED ON 5TH AUGUST 2025. ([PAPER J](#))

20. TO NOTE THAT ALL ACCEPTANCE OF OFFICE DECLARATIONS WERE RECEIVED BY THE PROPER OFFICER FROM ALL COUNCILLORS ON OR BEFORE THE 13 MAY 2025 FOR THE MAY 1ST 2025 ELECTIONS.

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

21. MOTION PURSUANT TO STANDING ORDER 7(a)

Attached motion received on the 24th October 2025 by Councillor Whistance with the requisite signatories. ([PAPER K](#))

22. TO APPROVE THE PERMANENT CONTRACT FOR THE CLERK AND TO APPROVE THE NEW PAY SCALE OF SCP38 COMMENCING NOVEMBER 2025.

23. TO APPROVE THE PERMANENT CONTRACT FOR THE RFO WITH THE ADDITION OF APPROVING TEN ADDITIONAL FLEXIBLE HOURS PER MONTH BACKDATED TO 1 OCTOBER.

24. FUTURE AGENDA ITEMS

Signed: Melanie Gardiner (Assistant Clerk)

Date: Wednesday 29th October 2025

Should anyone require a copy of the agenda in a large print format please contact the Parish Council. Several paper copy agendas will be provided at the meeting for the public.