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MINUTES OF THE FINANCE COMMITTEE HELD AT 7.40PM ON THE 21ST OCTOBER 2025 IN THE COUNCIL CHAMBERS, MEMORIAL HALL, FRESHWATER

PRESENT: Councillors Jarman (Chair), Bamford, Cameron (Ex-officio), Hobbs, Turan and Whistance.

ABSENT: Councillor Armstrong

PUBLIC QUESTIONS

Prior to the Council meeting commencing there will be a public forum of up to 15 minutes, if necessary, when there will be an opportunity for members of the public to ask questions of the Parish Council.

1. APOLOGIES: None

2. DECLARATIONS OF INTERESTS

To receive any declarations of pecuniary or non-pecuniary (personal) interests relating to items on the agenda. **None**

3. REQUESTS FOR DISPENSATIONS

To receive and consider granting any written requests from Members for dispensations in respect of disclosable pecuniary interests. **None**

4. MINUTES

To agree the minutes of the Finance Committee meeting held on 15th July 2025 ([PAPER A](#)). **(CJ/AB) AGREED**

5. MEMBERS QUESTIONS

To receive any questions from Members concerning the business of the Parish Council or about a matter affecting the parish but which is not included on the agenda for the meeting or is not otherwise before the Council. **None**

6. BANK RECONCILIATIONS

To receive and recommend to Full Council the bank reconciliations for the quarter ending 30th September 2025 ([PAPER B](#))

It was proposed to recommend to full Council the bank reconciliations for the quarter ending 30th September 2025 – **(CJ/AB) AGREED**

7. QUARTER END BUDGET MONITOR & FORECAST

To receive and recommend to full council the quarter two budget monitor as 30/09/2025 along with an updated year end forecast. ([PAPER C](#))

It was proposed to recommend to full council the quarter two budget monitor as 30/09/2025 along with an updated year end forecast **(CJ/AB) AGREED**

8. GRANT APPLICATION(S)

- i) To receive and make a decision on a grant application received from UKSA totalling £420 ([PAPER D](#))

It was proposed to approve the application **(CJ/DW) AGREED**

- ii) To receive and make a decision on a grant application received from PCC All Saints for £1,927+VAT ([PAPER E](#))

It was proposed to recommend approval of the application to full Council **(CJ/AB) AGREED**

9. NOTICE OF CONCLUSION OF AUDIT 2024-25

To receive and recommend to full council the actions rising from the conclusion of the external audit for the year ended 2024-25, which are as follows ([PAPER E](#)):

It was proposed to adopt and recommend to full Council the conclusions and actions rising to full Council. **(CJ/AB) AGREED**

10. BUDGET REQUEST TEMPLATE

To review and approve the proposed budget request template to be circulated to councillors as part of the 2026/27 budget setting process. ([PAPER G](#))

It was proposed to approve the proposed budget request template to be circulated to councillors as part of the 2026/27 budget setting process **(CJ/AB) AGREED**

11. SPINFISH CULVERT PROJECT ANALYSIS

To review and agree the final costs relating to works relating to the Spinfish Culvert works. ([PAPER H](#))

It was proposed to agree the final costs relating to works completed at the Spinfish Culvert works. **(CJ/AB) AGREED**

12. INTERNAL AUDITOR

To review the tenders received for the 2025/26 internal audit along with the recommendation from the Responsible Financial officer, to be taken to Full Council for the final decision. ([PAPER I](#))

Tenders received for the 2025/26 internal audit were reviewed and it proposed to accept the recommendation of the RFO and proposed Mulberry Consultancy. **(AB/CJ) AGREED**

13. DATE OF NEXT MEETING: Tuesday 16th December 2025

Meeting closed at 8.08pm