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**MINUTES OF AN EXTRAORDINARY MEETING HELD AT 18.50PM ON TUESDAY  
17<sup>TH</sup> MARCH 2026 IN THE COUNCIL CHAMBER, MEMORIAL HALL,  
FRESHWATER**

**PRESENT:** Councillors Turan (Chair), Cameron, Chaucer, Cox, Hobbs, Jarman,  
Pakel, Whistance

**ABSENT:** Councillor Seely

**PUBLIC:** 0

**CLERK:** K Gibson

**MINUTES:** M Gardiner

1. **APOLOGIES** - Councillors Armstrong, Betts, Bamford and Whyte
2. **DECLARATIONS OF INTERESTS** To receive any declarations of pecuniary or non-pecuniary (personal) interests relating to items on the agenda. **NONE**
3. **REQUESTS FOR DISPENSATIONS** To receive and consider granting any written requests from Members for dispensations in respect of disclosable pecuniary interests. **NONE**
4. **APPROVE THE RISK MANAGEMENT POLICY** To discuss and approve the new Risk Management Policy updated for the internal audit requirements to match the approved Financial Regulations.  
It was proposed to approve the Risk Management Policy with the updates required to match the approved Financial Regulations and to include the amendment – ‘to be updated annually or on the advice of the Clerk or Responsible Finance Officer. (CJ/DW) **AGREED**  
Councillor Cox requested that it be minuted that she voted against the proposal. **NOTED**
5. **FINANCE**
  - i) To review and approve the payments list ([PAPER B](#) & [PAPER B1](#)).

It was proposed to approve the payments lists (EC/DW)  
**AGREED**

- ii) To receive the recommendations from the finance committee.  
([PAPER C](#))
- a) To note the approved bank reconciliations as of 31st December 2025 and 31st January 2026 ([PAPER K1](#)) **NOTED**
- b) To receive, review and note the recommendations arising from the interim internal auditor report for 2025/26 ([PAPER K2](#))  
**NOTED**  
Freshwater Parish Council thank the Responsible Finance Officer for engaging such a good auditor.
- c) To receive and note the 2025/26 Quarter 3 budget monitor & year end forecast ([PAPER K3](#)) **NOTED**

## 6. **GRANTS**

- i) To review and approve the Grant Application from Dementia First – Carers Friendship Group ([PAPER D](#)).  
It was resolved to approve the grant application from Dementia First – Carers Friendship Group (DW/CJ) **AGREED**
- ii) To review and approve the Grant Application from West Wight Churches Youth Project ([PAPER E](#))  
It was resolved to approve the grant application from West Wight Churches Youth Project (up to the amount left in the budget line for the financial year 2025/26 - £1081.60 (EC/DW) **AGREED**

**That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**

7. **MEMORIAL HALL REPLACEMENT FIRE EXIT DOORS** To discuss and agree the replacement fire exit doors for the memorial hall. (PAPER G).

It was proposed to accept the Clerks recommendation – to replace both doors using the contractor Unique Windows (IOW) Ltd at a cost of £2756.00 plus VAT to be taken from the Memorial Hall Arts and Leisure Company maintenance budget line.

8. **GABIONS AT SPINFISH** To discuss and agree the repairs required to the Gabions at Spinfish following an open tender process. (PAPER H).

It was proposed to agree the repairs required using the contractor K Coghlan

and project managed by Philip Pike Contracting Solutions at a cost of £28,287.69 plus VAT. (DW/CP)

9. **FUTURE AGENDA ITEMS**

We are 33 – to invite to attend a Parish Council meeting to give a presentation on their project.

**Meeting closed at: 7.28pm**