

Freshwater Parish Council
Parish Office
Memorial Hall
Avenue Road
Freshwater
Isle of Wight
PO40 9UU
Telephone: 01983 752000
Email: clerk@freshwater-parish.gov.uk
Website: www.freshwater-parish.org.uk



**MINUTES OF THE ANNUAL MEETING OF FRESHWATER PARISH COUNCIL HELD AT 6.30PM
ON 19TH MAY 2026 IN THE COUNCIL CHAMBER, MEMORIAL HALL, FRESHWATER**

PRESENT: Councillors Turan (Chair), Bamford, Betts, Cameron, Chaucer (arrived at 18.34pm), Hobbs, Jarman, Pakel, Whistance, Whyte

ABSENT: Councillors Seely,

CLERK: K Gibson

MINUTES: M Gardiner

1. ELECTION OF CHAIR

- i. To elect the Chair – it was proposed that Councillor Whistance take the position of Chair (FT/CP) **AGREED**
- ii. To receive the Chair's signed declaration of acceptance. **RECEIVED**

2. ELECTION OF VICE CHAIR

- i. To elect the Vice Chair – it was proposed that Councillor Whyte take the Vice Chair (DW/FT) **AGREED**
- ii. To receive the Vice Chair's signed declaration of acceptance. **RECEIVED**

3. CODE OF CONDUCT

To receive a copy and agree to abide by the Code of Conduct. **(PAPER A) – RECEIVED**

4. APOLOGIES - To receive any apologies for absence.
Councillor Armstrong & Hinton

5. DECLARATIONS OF INTERESTS

To receive any declarations of pecuniary or non-pecuniary (personal) interests relating to items on the agenda.

Councillors Cameron and Jarman declared a pecuniary interest as they receive an allowance as Ward Councillors from the Isle of Wight Council.

6. REQUESTS FOR DISPENSATIONS

To receive and consider granting any written requests from Members for dispensations in respect of disclosable pecuniary interests. **NONE**

7. GENERAL POWER OF COMPETENCE

The Parish Council declares that it **DOES NOT** meet all of the eligibility criteria as set out in The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 (S.I. 2012 No. 965).

The Clerk does not currently hold the CILCA qualification which is currently in progress.

8. ANNUAL GOVERNANCE POLICIES

To note and reaffirm the following policies.

- i. Standing Orders (**PAPER B1**). **NOTED AND REAFFIRMED**
- ii. Financial Regulations (**PAPER B2**). **NOTED AND REAFFIRMED**
- iii. Anti-Harassment and Bullying Policy (**PAPER B3**) **NOTED AND REAFFIRMED**
- iv. CCTV Policy (**PAPER B4**) **NOTED AND REAFFIRMED**
- v. Complaints Procedure (**PAPER B5**) **NOTED AND REAFFIRMED**
- vi. Equality, Diversity and Inclusion Policy (**PAPER B6**) **NOTED AND REAFFIRMED**
- vii. Finance – Investment Policy (**PAPER B7**) **NOTED AND REAFFIRMED**
- viii. Finance – Reserves Policy (**PAPER B8**) **NOTED AND REAFFIRMED**
- ix. Freedom of Information Policy (**PAPER B9**) **NOTED AND REAFFIRMED**
- x. GDPR Privacy Policy and form (**PAPER B10**) **NOTED AND REAFFIRMED**
- xi. Grievance Policy (**PAPER B11**) **NOTED AND REAFFIRMED**
- xii. IT Policy (**PAPER B12**) **NOTED AND REAFFIRMED**
- xiii. Publication Scheme (**PAPER B13**) **NOTED AND REAFFIRMED**
- xiv. Risk Assessment (**PAPER B14**) **NOTED AND REAFFIRMED**
- xv. Training and Development Policy (**PAPER B15**) **NOTED AND REAFFIRMED**
- xvi. Tree Management Policy (**PAPER B16**) **NOTED AND REAFFIRMED**
- xvii. Vexatious Policy (**PAPER B17**) **NOTED AND REAFFIRMED**
- xviii. Website Accessibility Statement (**PAPER B18**) **NOTED AND REAFFIRMED**
- xix. Whistle Blowing Policy (**PAPER B19**) **NOTED AND REAFFIRMED**

9. TERMS OF REFERENCE

To note the following terms of reference policies.

- Committee Terms of Reference Policy (**PAPER C1**) **NOTED**
- Planning Committee (**PAPER C2**) **NOTED**
- Land Management and Assets Committee (**PAPER C3**) **NOTED**
- Library Committee (**PAPER C4**) **NOTED** (to amend committee members to a minimum of 3 members) (WW/DW) **AGREED**
- Personnel Committee (**PAPER C5**) **NOTED**

10. APPOINTMENTS OF STATUTORY COMMITTEES AND ELECTION OF CHAIR AND VICE CHAIRS

a) Planning Committee – All Councillors

- To elect the chair and vice chair of the planning committee.

It was proposed that Councillor Whistance take the Chair – BC/FT **AGREED**

It was proposed that Councillor Turan take the Vice Chair – AB/DW **AGREED**

b) Finance Committee – 6 Councillors

- To elect the chair and vice chair of the finance committee.

It was proposed that Councillor Jarman take the Chair (BC/FT) **AGREED**

It was proposed that Councillor Bamford take the Vice Chair (BC/DW) **AGREED**

Councillors Whistance, Jarman, Whyte, Bamford, Turan and Hobbs make up the committee.

c) Personnel Committee – Minimum of 4 Councillors

- To elect the chair and vice chair of the personnel committee.

It was proposed that Councillor Bamford take the Chair (BH/DW) **AGREED**

It was proposed that Councillor Turan take the Vice Chair (BC/CP) **AGREED**

Councillors Betts, Bamford, Hobbs and Turan make up the committee.

d) Land Management and Assets Committee – Minimum of 5 Councillors

- To elect the chair and vice chair of the Land Management and Assets Committee.

It was proposed that Councillor Turan take the Chair (DW/SC) **AGREED**

It was proposed that Councillor Cameron take the Vice Chair – FT/CP **AGREED**

Councillors Cameron, Pakel, Betts, Whistance, Chaucer and Turan make up the committee.

e) Library Committee – 3 Councillors (minimum)

- To elect the chair of the library committee.

It was proposed that Councillor Whyte take the Chair – DW/AB **AGREED**

Councillors Whyte, Bamford, Hinton and Whistance make up the committee

f) Community Resilience (including Yarmouth Sea Defences) Committee – 3 Councillors (minimum)

- To elect the chair of the community resilience committee.
- It was proposed that Councillor Betts take the Chair AB/DW **AGREED**

Councillors Pakel, Betts, Chaucer, Bamford and Hobbs make up the committee.

11. REPRESENTATIVES ON OTHER COMMITTEES AND ORGANISATIONS

I. Memorial Hall Arts and Leisure Company (MHALCo) – Maximum of 6 Councillors

Councillors Bamford, Hobbs, Hinton and Whyte make up the representation

II. Isle of Wight Association of Local Councils (IWALC) – Representative and Deputy Representative – 2 Councillors

Councillors Pakel (Representative) and Chaucer (Deputy Representative) **AGREED**

III. United Charities Trust – 2 Councillors - DEFERRED

IV. Freshwater and Totland War Memorial Bungalows – 1 Councillor

Councillor Whyte - **AGREED**

**V. Yarmouth Harbour Commissioners Advisory Committee – 1 Councillor
DEFERRED**

VI. Freshwater Bay Residents Association Liaison – 1 Councillor

Councillor Turan DW/AB **AGREED**

12. INSURANCE COVER

To note that adequate Parish Council insurance cover is in place with Zurich and asset values are continually updated. **NOTED**

13. INVENTORY OF LAND AND OTHER ASSETS

To note the attached.

- Asset Valuation Report (**PAPER D**). **NOTED**
- Finance Asset Register (**PAPER E**). **NOTED**

Meeting ends at: 7.15pm